



Commonwealth of the Northern Mariana Islands Criminal Justice Planning Agency

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DETERMINATION OF SUITABILITY TO INTERACT WITH PARTICIPATING MINORS IN VOCA-FUNDED PROJECT

Subgrantee Name: _____

Subgrant Number: _____

Master Grant Award number: _____

Pursuant to the 2019 VOCA Certified Assurances, effective September 16, 2019, VOCA-funded personnel, match personnel, volunteers, consultants and contractors who interact with minors must have a criminal background check **every five years**. All of the requirements for this Certified Assurance can be found at <https://ojp.gov/funding/Explore/Interact-Minors.htm>. Please read the entirety of this Certified Assurance before completing this form and performing the criminal background checks.

List Criminal Background Website(s) utilized to determine suitability to interact with participating minors in the VOCA-funded Project:

Individual(s) Names Suitable to Interact With Minors	Identify Relationship to VOCA Project Employee/Match/Volunteer/Consultant/Contractor	Date of Criminal Background Check	Date Next Background Check Will Be Due
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I, _____ (Executive Director or Authorized Official), certify that criminal background checks have been performed on the above named individual(s) and the above named individual(s) associated with the VOCA-funded project are designated as suitable to interact with participating minors within the VOCA-funded project pursuant to the condition found at: <https://ojp.gov/funding/Explore/Interact-Minors.htm>. Note: Criminal background checks should be checked for all aliases provided by the individual. In addition, criminal background checks should be done for all states in which the individual lived, worked or went to school the 5 years prior to the background check.

Those receiving background checks should receive written notification in order to give the individual the opportunity to provide the required information for the criminal background check, pursuant to the subrecipient's written policies and procedures.

I understand that criminal background checks are required every five years and individuals will not be found suitable to interact with minors in the course of activities under the VOCA award if an individual:

- a) Withholds consent to a criminal history search required by this certified assurance;
- b) Knowingly makes (or made) a false statement that affects, or is intended to affect, any search required by this condition;
- c) Is listed as a registered sex offender on the National Sex Offender Public Website;
- d) To my knowledge, has been convicted whether as a felony or misdemeanor under federal, state, tribal or local law for any of the following crimes:
 - 1) Sexual or physical abuse, neglect, or endangerment of an individual under 18 at the time of the offense;
 - 2) Rape/sexual assault, including conspiracy to commit rape/sexual assault;
 - 3) Sexual exploitation, such as through child pornography or sex trafficking;
 - 4) Kidnapping;
 - 5) Voyeurism; or
 - 6) Is determined by a federal, state, tribal, or local government agency not to be

suitable Note: DAC is required to monitor compliance with this grant condition.

Signed this _____ day of _____, 20_____.

Name of Department Head or Authorized Official

Signature of Department Head or Authorized Official